

Cattaraugus County Land Bank Corporation

February 22, 2018

Minutes

1. Roll call: Chairman Martonis called the meeting to order at 9:05am – the following board members answered roll call

Name		Name		Name	
Martonis, D	Aye	Keller, J	Aye	Abers, C	Aye
Koch, D	Aye	Helmich, R	Aye	Higgins, F	
Labuhn, S					

Also present: Eric Firkel, County Attorney; Kate O’Stricker, EDP&T; Deb Miller EDP&T; Norm Marsh, Village Officials;

2. Review and approval of minutes from previous meeting: Motion by Dave Koch, second by Joe Keller.

Name		Name		Name	
Martonis, D	Aye	Keller, J	Aye	Abers, C	Aye
Koch, D	Aye	Helmich, R	Aye	Higgins, F	
Labuhn, S					

3. Old Business

- a. Database Update: Jiffsoft met with Staff on February 15th to show demo of the program they have developed. They will need more time to complete the project. Staff will ask for an extension on the Contract until March 31, 2018.
- b. Demolition / DPW update: Email update from Bill Fox stated that the bids were open until March 6th. Demos should be completed Between April 2nd and June 8th, 2018
- c. Rehab Property Update: The applications have been uploaded to the website as well as the two rehab properties the Land Bank currently has. There has been one call for the Randolph property, but the perspective buyer thought the price was too high for the Randolph market
- d. Review of Project timelines: Kate O’Stricker handed out two reports for the board to review.
 - i. Project Time/ Cost Tracker: Request to add Sale Price.
 - ii. LISC Deliverable Reports: Approved by Board to use.
- e. Other:
 - i. A complaint was issued to a board member concerning large rats in one of the demo properties in Olean. The Chairman will reach out to the city of Olean to see if the city can help with this problem.
 - ii. Received a water bill from the Town of Hinsdale. The Chairman will reach out to the Hinsdale to see if they will write off the bill since we will be demolishing to property.

4. New Business

- a. Possible Bank Owned Properties: Kate O’Stricker reported that she is actively looking into 9 bank owned properties that are on the village and town problem property list. She has been able to obtain the Zombie Property list and compared it to the municipality’s problem property list. Several calls and emails to the banks have not been returned.
- b. Possible Auction Properties: Kate O’Stricker presented the municipal problem properties that are on this year’s Auction List. The Board looked at each property have noted ones

that would be a good fit for the land bank to rehab, and ones that could be possible demos.

- c. Update on Community Action partnership: Letter of Support was submitted to Cattaraugus Community Action for their application for funding. Staff is still working on securing funding to complete the design of the 200 Erie Street, Little Valley.
- d. Other: Need to have audit completed for the Paris report. Mr. Keller has a quote from Edward Bysiek. The board approved to hire Mr. Bysiek for a five year period.

5. Action Items:

- 1. Kate will contact DFS and Senator Young's office to ask for guidance on how to get ahold of the Banks on the Zombie list.
- 2. Mr. Keller will reach out to Mr. Bysiek to request his services.
- 3. Mr. Martonis will contact the City of Olean and the Town of Hinsdale.
- 4. Kate will send out side lot interest letters to adjoining property owners.

6. Adjournment: Motion made by Joe Keller, second by David Koch.

Name		Name		Name	
Martonis, D	Aye	Keller, J	Aye	Abers, C	Aye
Koch, D	Aye	Helmich, R	Aye	Higgins, F	
Labuhn, S					

Next Meeting will be March 22nd, 2018 at 9:00am. On the second floor EDPT Conference Room.