

Cattaraugus County Land Bank Corporation
August , 2021

1. Roll call: Secretary Crystal Abers called the meeting to order at 9:05am – the following board members answered roll call

Name		Name		Name	
Martonis, D		Keller, M	Aye	Abers, C	Aye
Koch, D		Helmich, R	AYE	Higgins, F	Aye
Marsh, N	Aye				

Also present: EDP&T Staff- Kate O’Stricker, Deb Miller, Ed Jennings. City of Olean- Bill Aiello, Ryan Reed

2. Review and Approval of Minutes from June 2021:
Motion made by Norm with a second by Frank to accept the minutes:
Approved

Name		Name		Name	
Martonis, D		Keller, M	Aye	Abers, C	Aye
Koch, D		Helmich, R	AYE	Higgins, F	Aye
Marsh, N	Aye				

3. Old Business

- a. Demolition:

Demo Round 7.0

312 12 th St North Olean:	Completed and Lot Sold
115 3 th South Olean:	Completed and Lot Sold
116 Lots for Sale:	

535 Main Street Carrollton- Bid accepted by CCLBC Board via email on 6/14/2021 for \$10,000. Just waiting for signatures.

- b. Rehab Property Update:

Rehabs 2019:

215 South Barry Olean- Western Door awarded (\$90,240). Contract executed. Work is well on the way. Ed Jennings has made several inspection stops and has supplied CCLBC with many inspection reports. Ed discussed the last inspection, and showed pictures of the progress.

- Noted that the staircase spindles were sent to be milled. They came back as a perfect match.
- There were no subcontractors on the site
- A change from the scope, the air conditioning unit and heating unit will be replaces since it is more cost effective than repairing both of them.
- Chimney Stack has been completed
- Plumbing is all done
- No microwave installed
- Peaked Garage Roof was installed.
- There were a few punch list items to resolve, the furnace and air conditioner

138 North 17th Olean- Property has been gutted, rewired, plumbed, new windows, new heat ducts, insulation is beginning (R49 factor). Drywall will begin in a week and a company will be hired to refinish the original hardwood floors. Garage will be addressed after the inside of house is complete.

209 South Main Cattaraugus- Western Door awarded (\$107,035). Contract executed. Should start this week.

- There are trees that need to be taken down on the bank where the line is between the Cattaraugus Ambulance Service.
- Signs are an issue. The staff is looking for a better way for the signage to make it easier to move around the county.

11844 Buffalo St Perrysburg- Apartment A completed, Apartment B in progress. No new information.

4. New Business:

- The Land Bank did not receive the CDBG funding for rehabilitation houses. We will be meeting with OCR on Friday to discuss our application and how we can improve on it.
- The 2021 Auction was discussed with possible dates in October.

5. Action Items

- Yard signs for the Land Bank
- **Next Meeting- August 26th, 2021, 9am ZOOM/ Large Committee Room**

The Board of Directors requested an executive Session due to litigation.

Norm Marsh moved to go out of Executive Session with second made by Rick Helmich.

Approved.

Name		Name		Name	
Martonis, D	Aye	Keller, J	Aye	Abers, C	Aye
Koch, D	Aye	Helmich, R	Aye	Higgins, F	Aye
Marsh, N					

Motion made by Frank Higgins with a second by Rick Helmich to adjourn:

Approved

Name		Name		Name	
Martonis, D		Keller, M	Aye	Abers, C	Aye
Koch, D		Helmich, R	AYE	Higgins, F	Aye
Marsh, N	Aye				