

Cattaraugus County Land Bank Corporation

January 25th, 2018

Minutes

1. Roll call: Chairman Martonis called the meeting to order at 9:05am – the following board members answered roll call

Name		Name		Name	
Martonis, D	Aye	Keller, J	Aye	Abers, C	Aye
Koch, D	Aye	Helmich, R		Higgins, F	
Labuhn, S	Aye				

Also present: Eric Firkel, County Attorney; Kate O’Stricker, EDP&T; Deb Miller EDP&T; Norm Marsh, Village Officials; Bob Keis, Town Officials

2. Change in Agenda: Presentation by John Dennis, Cattaraugus Community Action (CCA)
  - CCA is applying for New York State Affordable Housing Corporation funding to provide acquire/ rehabilitate and/ or improve homes for low to moderate income families.
  - CCA would like to partner with the Land Bank and use the two rehab properties we currently have in the application. They would like to rehab. They also are looking for a letter of support from the Land Bank.
  - CCA will make an offer to the Land Bank for those two properties contingent on being funded. CCA should know by June or July 2018.
  - CCA is working to have HUD qualified counselors to work with low income home buyers and first time home buyers. Program will work with families and individuals and the banks to secure funding for the homes, will do income checks, employment checks, so that the families are set up for success from the beginning.

Motion made by Sue LaBuhn with a second from Dave Koch to supply Community Action with a letter of Support.

Name		Name		Name	
Martonis, D	Aye	Keller, J	Aye	Abers, C	Aye
Koch, D	Aye	Helmich, R		Higgins, F	
Labuhn, S	Aye				

3. Review and approval of minutes from previous meeting: Motion by Crystal Abers, second by Joe Keller.

Name		Name		Name	
Martonis, D	Aye	Keller, J	Aye	Abers, C	Aye
Koch, D	Aye	Helmich, R		Higgins, F	
Labuhn, S	Aye				

4. Old Business
  - a. Database Update: Jiffsoft will have a demo to Kate O’Stricker by Friday.
  - b. Demolition / DPW update: Email update from Bill Fox stated that the bids were open until March 6<sup>th</sup>. Demos should be completed Between April 2<sup>nd</sup> and June 8<sup>th</sup>, 2018
    - i. The village of Franklinville is demoing their own problem properties, which is very positive.
  - c. Rehab Property Update: The applications have been upload to the website as well as the two rehab properties the Land Bank currently has.
  - d. Other: Crystal discussed the small property in Randolph that may be turns into a pocket park. She has discussed this with the Town Supervisor and he is going to take it to the

board to see if there is any interest. The Land Bank would develop it into a park, and then give it over to the town.

5. New Business

- a. Possible Bank Owned Properties: Kate O’Stricker reported that she is actively looking into 9 bank owned properties that are on the village and town problem property list. She has been able to obtain the Zombie Property list and is comparing it to the municipality’s problem property list.
- b. Possible Auction Properties: Kate O’Stricker presented the municipal problem properties that are on this year’s Auction List. The Board looked at each property have noted ones that would be a good fit for the land bank to rehab, and ones that could be possible rehabs.

6. Action Items:

- a. There will be an update on the LISC grant account to better plan on properties for 2018
- b. Kate O’Stricker will develop a report for the Board to show progress towards goals and timelines for each property.
- c. A letter of support will be developed and sent to CCA.
- d. Cross Reference the Zombie List/ Municipal Problem Property/ and Banks and reach out the banks.

7. Adjournment: Motion made by Joe Keller, second by Sue Labuhn.

Name		Name		Name	
Martonis, D	Aye	Keller, J	Aye	Abers, C	Aye
Koch, D	Aye	Helmich, R		Higgins, F	
Labuhn, S	Aye				

Next Meeting will be February 22<sup>nd</sup>, 2018 at 9:00am. On the second floor EDPT Conference Room.