1. Roll call: Chairman Dan Martonis called the meeting to order at 9:00am – the following board members answered roll call

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Also present EDP&T Staff- Kate O’Stricker, Deb Miller. No one from the public.

2. Review and Approval of Minutes from November 19, 2020:
Motion made by Joe Keller with a second by Frank Higgins to accept the minutes as written: Approved

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3. Old Business
   a. Demolition:

Round 6.0 Demo:
- 326 South Barry Street Olean-
  - Demo Completed- Bid received from Rick McFall. Sent to board on November 10, 2020. I received 4 yes votes.
- 27 Temple Street Portville-
  - Demoed on 10/27/2020- Bid accepted for $3500- SOLD

Round 7.0 Demo: Bid Awards

**WARGO**
- 312 12th St North Olean: $17850
- 115 3th South Olean: $18175

**HH Rauh**
- 208 Worden Avenue Olean $18800
- 24 Pine Street Franklinville $16000
- 20 St. Johns St Gowanda $8700

**NEESON Air Monitoring**
- 5736 School Street Ischua $21165
- 1350 Portville- Olean Rd Portville $22400
- Neeson $1840
- Neeson $1380

**TOTAL COST Demo 7.0** $126,000
Motion made by Crystal Abers with a second by Frank Higgins to accept the demo bids and move forward with contracts: Approved

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Rehab Property Update:
16 South Main Franklinville: Update from Cyrco:
- The gas and electric is on
- Installed new waterline
- Roof complete
- Furnace installed
- Exterior Painting completed

316 North 9th Olean
- completely replace the roof
- Clean and sealed interior basement walls
- We are waiting for replacement windows...
- We have some exterior painting done
- Interior is being completed
- Should be complete by 1/15/21

138 North 17th Olean - Developer in process of completing application and budget required by Enterprise

215 South Barry Olean - RFP is ready to Release with Board Approval
209 South Main Street Cattaraugus - RFP is ready to Release with Board approval:
  Motion made by Dave Koch with a second by Frank Higgins to Release the RFP as written: Approved

Properties for Sale: Kate is working with Auctions International to have an on-line Auction for the following lots with minimums.
535 Main Street Carrollton: $15,000 minimum-Crystal’s contact did not pursue an offer
713 West Sullivan Olean $500 minimum
6197 Shady Lane Lyndon- $100 minimum
  b. Kate will move forward with getting all information to Auctions International

Completed Rehabs for Sale-
19 Empire- Southern Tier Reality- Tom Butler $69,000 (has been shown several times)
16 S Main Franklinville- will not put on the market yet. Rehab not far enough along.
316 N 9th St Olean- Rehab will be complete by the end of January, Kate will contact Tom Butler to put it on the Market asap.

4. New Business:
   o P-Card – Crystal has called Beth concerning the P-Card. She is on vacation so we will contact her after the first of the year. The issue of concern is that the Land Bank is a not for profit
corporation. We are a contracted service for Cattaraugus County, which may open up unwanted issues for the County. The County is a separate entity from the Land Bank. In addition, finding a contractor that will allow us to use the P-Card may be a problem as well. More investigation is needed.

- We will need to speak with Beth and see if there has been a change to their protocol and then discuss it with our County Attorney.

5. Action Items

- Get paperwork for 326 S Barry St – Rick McFall.
- Southern Tier Realty for 9th Street Olean
- RFP for two rehabs and advertise in the local newspaper, website and Facebook pages.
- The Board acknowledged Joe Keller for his service for the Land Bank. We thank him very much and hope that he enjoys his retirement.

Next Meeting- January 28, 2021 at 9am ZOOM

Crystal Abers motioned to adjourn with a second made by Dave Koch. Approved.

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