

Cattaraugus County Land Bank Corporation

May 2, 2019

1. Roll call: Chairman Dave Koch called the meeting to order at 9:03 am – the following board members answered roll call

Name		Name		Name	
Martonis, D		Keller, J		Abers, C	Aye
Koch, D	Aye	Helmich, R		Higgins, F	
Labuhn, S	Aye				

Also present: Deb Miller: EDP&T Staff, Kate O’Stricker: EDP&T Staff; Ed Jennings, Keri Kerper: City of Olean

2. Review and Approval of Minutes:
Minutes were not approved due to a lack of a quorum.

3. Old Business

- a. Website Report: AJ and John who built the database have asked to add place to put SOLD properties. There was no web report, it will be sent out with the notes from this meeting.
- b. Demolition / DPW update:
 - i. Carrollton: We have not received any bids. It was said that the one bidder we have may have purchased another piece of property and is no longer interested. Staff will do Facebook ads and put the property out in the paper to try to get more interest.
 - ii. 211 Adams Street- sell as building lot
 - iii. 215 Green Street- transfer to the City of Olean
 - iv. 214 Pine Street- sell as building lot
 - v. 6010 Toad Hollow- Transfer to Hammonds-
 - vi. 3353 Hazelmere- sell as building lot
- The Board will need to decide on a minimum for sale price on the building lot. We will look in to what the going rate is for vacant property in all of the municipalities and send out to the board members.
- Will also look at other Land Banks to see what they do. We will also look to see if we can list with a minimum bid without disclosing the minimum amount. Wargo has asked for an extension till the end of May to complete the top soil, seeding, hay due to the wet weather. Still waiting on answer for the Change Order to be completed.
- Land Bank has received several inquiries about the lots and will put these out for bid.
- The Land Bank needs to put on the website what the difference is between a building lot and a side lot.
- c. Round Three Demos
 - i. Round 3 Demos: All paperwork is in. Just waiting for the demo to begin
 - ii. Two demos that need to go out for RFP that are not in Round 3. These included Shady Lane in Lyndon (needed asbestos check even though it was built before 1980) and 1 Empire Street in Franklinville. Kate is working with Bill Fox to get the RFP and the Asbestos Assessments ASAP. Need to be completed by the end of June before the LISC Grant is completed
- d. Rehab Property Update:
 - i. Bids for the following rehabs have been awarded. They will begin the week of May 13th and be done by June 15.
 - 109 7th Street Little Valley
 - 19 Empire St Franklinville

- 266 Main Street Randolph

4. 2019 Auction List

a. FOR REHABILITATION

27 Temple Street Portville

419 Court Street Little Valley

16 South Main Franklinville

316 North Ninth Street Olean

b. Possible Demos:

20 North Main Delevan

20 N Cobb Ave Delevan

121 N 7th Street Olean

139 N 7th Street Olean: Shared Garage- Neighbor would like to purchase. Get a bid out to neighbor- it will become a non-conforming lot. Side-Lot advertisement on the Website

326 South Berry Street

808 N Union Street Olean

108 Mill South Dayton

88 First South Dayton

c. Concerns from Village of Delevan: Would like for the Land Bank to contact them before we decide to take a property off the auction list to demo.

- i. Meetings are public so they are welcome to come to the meetings to see what the Land Bank is doing.
- ii. Properties are county property and it is up to the county what happens to the property.

Action Steps:

- a. Update the List of properties with the size-and whether it is a building lot or side lot.
- b. Research price of vacant lots being sold.
- c. Check in with Bill Fox on Change order
- d. Take off Adams Street demo and put 326 S Berry Street instead.

Adjournment: 10:00 am

Next Meeting May 30th, 2019. Third Floor Large Committee Room