

Cattaraugus County Land Bank Corporation
July 28, 2022

1. Roll call: Dave Koch called the meeting to order at 9:03 am – the following board members answered roll call:

Name		Name		Name	
Martonis, D		Keller, M	Aye	Abers, C	Aye
Koch, D	Aye	Helmich, R	Aye	Higgins, F	
Marsh, N	Aye				

Also, present EDPT Staff- Kate O’Stricker, Deb Miller, Lissa Wilson, and Charlie Davis, Ashford

On the phone were: Bill Aiello, Mayor of Olean and Keri Kerper

2. Review and Approval of Minutes from June 30, 2022: One correction to the minutes, add Dave Koch to roll call.

Motion made by Dave Koch with a second by Norm Marsh to accept the minutes. Approved with a correction.

Name		Name		Name	
Martonis, D		Keller, M	Aye	Abers, C	Aye
Koch, D	Aye	Helmich, R	Aye	Higgins, F	
Marsh, N	Aye				

3. Old Business

- a. Rehab Property Update: Crystal has been talking to Sandy Hill regarding getting the work on the houses finished. Sandy is having trouble getting workers to finish the jobs.

16 South Main Franklinville:

- Contract extension through August 19, 2022, has been sent to Western Door for signature – Kate suggested that maybe we extend another 2 weeks.
- Tom Butler has put the property up for sale for \$219,000.
- Work has not been completed as of Monday, July 25, 2022. Kate did go to the property and the window has not been replaced, the front door is not completed and the bathroom toilet and sink have not been installed. The construction debris has not been cleaned up either.

209 S Main in Cattaraugus:

- Kate showed the house to a low/mod income family who qualifies to purchase the property. They are very interested and are currently looking for a mortgage and plans to submit and offer to the Land Bank Board. Land Bank cannot ask for more than \$150,000 for the home since she is low/mod income.
- Progress is VERY SLOW- only trim painting being completed.
- Plumbing not done.
- Kitchen and bathrooms not done.
- We need to find out if the materials are in or not.

Auction 2022 – Demos

701 Irving Street, City of Olean

1657 Seneca Avenue, Town of Olean

41 First Avenue, Village of Franklinville

181 S. Main Street, Town of Portville

1496 Flanigan Hill Road, Town of Hinsdale

- The RFP is almost ready to go, Kate should have them out by the end of next week.
- The squatters are out of the Portville house and it has been secured. Matt will be going there today to meet a woman who wants to remove her personal belongings from the house.
- John Neeson will go over to check for asbestos. The Troopers need to know when he is going to be there because they are arresting anyone on site. Matt will try to meet him there to let him into the house because the home is secured with plywood so they would need a screw gun to get inside.
- There is also a lot of junk out behind the Portville house. There are campers and junk cars. Matt suggested that they call Metalico down the road to remove them for scrap metal.

New Business:

- Rick has friends that are contractors and wanted to know how to get them on the list to receive RFPs. Kate said that all they need to do is call her and she will add them to her list that she sends the RFPs.
- Matt never received the insurance information from Kate.
- Kate provided a list of the Problem Properties for 2022 to the Board, there are only seven that may come up on the auction next year or the year after. The taxes have been paid on the rest of them.

5. Action Items

- **Extend construction contracts with Western Door until the end of August.**
- **Move ahead on the Portville property.**
- **Kate will check with Metalico regarding the scrap metal at Portville.**
- **Kate will send Matt the insurance information requested.**
- **Move ahead with the demos of the five properties.**

Motion made by Matt Keller with a second by Norm Marsh to adjourn.

Approved. Meeting adjourned at 9:30 am.

Name		Name		Name	
Martonis, D		Keller, M	Aye	Abers, C	Aye
Koch, D	Aye	Helmich, R	Aye	Higgins, F	
Marsh, N	Aye				

Next Meeting: August 25, 2022 at 9:00 am.