1. Roll call: Chairman Dan Martonis called the meeting to order at 9:06 am – the following board members answered roll call

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Also present: Deb Miller: EDP&T Staff, Kate O’Stricker and Deb Miller, Bill Aiello, Ryan Reed, Ed Jennings and Keri Stephens from the City of Olean (by phone):

2. Review and Approval of Minutes from June 25, 2020:
Motion made by Joe Keller with a second by Crystal Abers to accept the minutes as written: Approved

3. Old Business
a. Demolition / DPW update:
   1. **326 South Barry** and **27 Temple Street in Portville**- Asbestos testing was conducted on June 23rd. RFP has been issued for Demo. Due on August 7th.
   a. We have begun using a new Demo Template used by the Albany Land Bank so that we can begin completing the demos without it going through DPW. We have had Enterprise look at the template and they have approved it. The County Attorney’s office also helped with the drafting of the RFP
   b. The process for Demo is to get the asbestos report from the properties, develop the RFP that includes the asbestos survey and requirements (either Abate before demo or treat the property as full asbestos depending on costs) An RFQ will also be sent to environmental monitoring during the demo if required.
   c. Kate will check with DPW to see if they would be willing to inspect the demo’s when they have been completed.
   2. **2020 Demo’s**-

   - 208 Worden Avenue Olean
   - 312 12th St North Olean
   - 11844 Buffalo Street Perrysburg
   - 24 Pine Street Franklinville
   - 5736 t. Johns St Gowanda
   - 5736 School Street Ischua
   - 115 13th South Olean

   b. **2020 Rehabs**-

   - 138 North 17th Olean
   - 209 South Main Cattaraugus
   - 215 South Barry Olean

- **138 N 17th Street Olean**- Bid from Dan and Michelle McGraw
Dan And Michelle McGraw bid $4000 to purchase the property for rehab and to rental to low income family.

City of Olean Mayor expressed that the McGraw’s do a very nice job on the other rehabs they have completed in the City.

Kate has sent the restrictive covenant and the income eligibilities. The buyers are fine with the restriction.

Motion made by Joe Keller with a second by Norm Marsh to accept the bid from Dan and Michelle McGraw. Approved

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Home inspection needs to be completed. The inspection will be used to complete the scope of work that will be attached the deed.

- Stohl has not sent the lead and asbestos reports for **16 South Main Franklinville or 316 N 9th Street**. As soon as we receive them, we can issue the RFP for construction.

c. Properties for Sale
   - 19 Empire Franklinville- Bid accepted, waiting for mortgage to be approved
   - 108 Mill, South Dayton- lot
   - 713 Sullivan, St West Olean- lot
   - 6197 Shady Lane, Lyndon- lot
   - 535 Main Street, Carrollton- lot
   - 214 Pine Street, Olean- lot

These are all on Zillow and the Website for sale with signs on each of them.

4. New Business
   a. P-Card- Crystal Abers discussed that the P Card that was presented at NYSAC is not an option for the Land Bank. Municipalities can only use it and the Land Bank is a separate corporation.
   b. Auction 2020 work to be done asap:
      - Have cleanout completed on 209 Main Street Cattaraugus, 215 South Barry, Olean.
      - New locks on all properties
      - Home Inspections need to be completed on 209 Main Street Cattaraugus, 215 South Barry
      - Pre-Demo Asbestos surveys need to be completed for the 2020 demos.

Motion made by Crystal Abers to start work on the 2020 Auction properties with a second by Dan Martonis. Approved

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c. Questions were asked concerning the RFP for Rehabs. Board Members will be able to review them before they are sent out to the Contractors.

d. The yearly presentation to the Legislators will need to be done in September. Kate will help put together the presentation for Dan.
ACTION ITEMS

- Kate will discuss with DPW whether they will be able to inspect the demo’s when they are completed. What are they willing to do for the Land Bank
- Sell 138 17th North
- Stohl- environmental surveys
- 115 South 15th resolution
- Start work on 2020 properties.

Motion to Adjourn was made by Joe Keller with a second by Norm Marsh. Approved

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