

Cattaraugus County Land Bank Corporation

August 26, 2021

1. Roll call: Dave Koch called the meeting to order at 9:05am – the following board members answered roll call

Name		Name		Name	
Martonis, D		Keller, M	Aye	Abers, C	Aye
Koch, D	Aye	Helmich, R	AYE	Higgins, F	Aye
Marsh, N	Aye				

Also, present EDP&T Staff- Kate O’Stricker, Deb Miller, Ed Jennings, City of Olean- Ryan Reed, Cattaraugus County Attorney- Ashley Milliman

2. Review and Approval of Minutes from July 29, 2021:
Motion made by Rick Helmich with a second by Norm Marsh to accept the minutes: Approved

Name		Name		Name	
Martonis, D		Keller, M	Aye	Abers, C	Aye
Koch, D	Aye	Helmich, R	AYE	Higgins, F	Aye
Marsh, N	Aye				

3. Old Business

- a. Demolition: Demos for 2021 are completed and all lots have been sold.

- b. Rehab Property Update:

Rehabs 2019:

209 South Main Cattaraugus:-

- Ed Jennings gave a presentation with photos on the progress of this property. The contractors have asked for a change order to put a peaked roof on that Ed agrees will be much better in the long run. Pitch of the front porch and restructured the roof and front porch were completed.
- Back Bathroom has been decided to demo and move it to extra room off of the Kitchen. This way the back roof can be repaired correctly.
- Tree service will be there this week to take down the problematic trees.
- Kitchen is gutted.
- The cast iron pipe will be taken out and replaced with PVC for no cost difference. The windows have been delivered and are being replaced now.
- Issue: Front porch decking is in discussion with what to put down. OSB is down but need to put some type of weather resistant cover over it.
- Water instruction coming from back wall. There are still working on how to work the drainage.
- Electric needs to get completely replaced
- Handrails need to be changed on the front porch railings

Ed was asked by Mr. Helmich if more change orders were foresee and at this time, there should not be any except the windows and the roof at this time.

Discussion was had on the materials to be used on the OSB Boards on the front porch. Ed will need to make sure that what they use is weather resistance due to the OSB rotting quickly.

215 South Barry Olean- Rehab is completed and the property is up for sale for \$104,900. CCLBC Board received an offer for \$104,900.

Motion made by Norm Marsh with a second by Rick Helmick to accept the minutes: Approved

Name		Name		Name	
Martonis, D		Keller, M	Aye	Abers, C	Aye
Koch, D	Aye	Helmich, R	AYE	Higgins, F	Aye
Marsh, N	Aye				

16 South Main St. Franklinville:

Motion made by Crystal Abers with a second by Norm Marsh to move in to executive session to discuss litigation. Approved

Name		Name		Name	
Martonis, D		Keller, M	Aye	Abers, C	Aye
Koch, D	Aye	Helmich, R	AYE	Higgins, F	Aye
Marsh, N	Aye				

Motion made by Crystal Abers with a second by Rick Helmick to exit executive session.

Name		Name		Name	
Martonis, D		Keller, M	Aye	Abers, C	Aye
Koch, D	Aye	Helmich, R	AYE	Higgins, F	Aye
Marsh, N	Aye				

Motion made by Rick Helmich with a second by Dave Koch to execute a contract with Western Door to complete the rehab on 16 S Main Street Franklinville

Name		Name		Name	
Martonis, D		Keller, M	Aye	Abers, C	Aye
Koch, D	Aye	Helmich, R	AYE	Higgins, F	Aye
Marsh, N	Aye				

4. New Business:

2022 Contracted Service Budget for Cattaraugus County Application Due: September 1st

- Board members discussed what level funding should be applied for from Cattaraugus County.
- There is no other funding source after December 31, 2021 since our Enterprise grant will be completed.

Dave Koch moved to apply for \$400,000 with a second made by Rick Helmich. Approved.

Name		Name		Name	
Martonis, D		Keller, J	Aye	Abers, C	Aye
Koch, D	Aye	Helmich, R	Aye	Higgins, F	Aye
Marsh, N	Aye				

5. Action Items

- **Next Meeting- September 30, 2021 ZOOM/ Large Committee Room**

- **Accept bid on 215 S Barry**
- **Execute Contract with Western Door**

Motion made by Frank Higgins with a second by Rick Helmich to adjourn:

Approved

Name		Name		Name	
Martonis, D		Keller, M	Aye	Abers, C	Aye
Koch, D	Aye	Helmich, R	AYE	Higgins, F	Aye
Marsh, N	Aye				