

Cattaraugus County Land Bank Corporation

October 25, 2018

1. Roll call: Chairman Martonis called the meeting to order at 9:02 am – the following board members answered roll call

Name		Name		Name	
Martonis, D	Aye	Keller, J	Aye	Abers, C	Aye
Koch, D	Aye	Helmich, R	Aye	Higgins, F	Aye
Labuhn, S	Aye				

Also present: Deb Miller: EDP&T Staff, Kate O'Stricker: EDP&T Staff, Eric Firkel: County Attorney, Charlie Davis: Representative Towns, Norm Marsh: Representative for Villages

2. Review and Approval of Minutes:

Motion Made by Rick Helmich with a second by Joe Keller to Accept the Minutes as written for September 27th: Approved

Name		Name		Name	
Martonis, D	Aye	Keller, J	Aye	Abers, C	Aye
Koch, D	Aye	Helmich, R	Aye	Higgins, F	Aye
Labuhn, S	Aye				

3. Old Business

- a. Website:

- i. Hits to the website- Kate will send them out to the board. (Attached)

- b. Demolition / DPW update:

- i. West Henley: Report from Kate and Bill Fox- house has severe damage from burst pipes, and mold. Bathroom over the kitchen was not installed properly. Suggested to move on with it as a demo.

- ii. 3069 Route 39, Yorkshire: This house is not salvageable. Will be put on the demo list

- iii. Full Asbestos Demo RFP Bids due on November 6th:

1. 215 West Green Street Olean
 2. 211 Adams Street, Olean
 3. 214 East Pine Street, Olean
 4. Hazelmere Ave, Machias
 5. 535 Main Street, Carrollton
 6. Toad Hollow Road, Mansfield

- iv. Asbestos Reports will be complete next week on

1. 5 Dean Street, Randolph
 2. 1506 Henley Street, Olean
 3. 713 West Sullivan, Olean
 4. 3081 Coldspring Rd Randolph
 5. 3069 Route 39 Yorkshire
 6. 1 Pine Street Franklinville
 7. 6197 Shady Lane Lyndon

- v. Round 1 actions to be completed:

1. Toad Hollow Road, Mansfield: Oil Pit will be pumped out and will be demoed in Round 2
 2. All others are complete and currently making appointments for the transfer to side lot bidders.

- c. Rehab Property Update:

- i. 1 Empire Street in Franklinville: The engineer for Community Action toured this property and completed a HUD assessment and an estimate of over \$51400 to rehab the property which is not financially feasible for the location and size of the house. CCA suggested the Land Bank should demo the property.

Motion was made by Sue Labuhn with a second by Frank Higgins to remove 1 Empire Street from the rehab list and place it in the demo list. Approved

Name		Name		Name	
Martonis, D	Aye	Keller, J	Aye	Abers, C	Aye
Koch, D	Aye	Helmich, R	Aye	Higgins, F	Aye
Labuhn, S	Aye				

- ii. Randolph, Need to get Keys
 - iii. 421 Court Street will be shown tonight to a Low/mod income family. There are some moisture issues, but helpfully they can be taken care of.
 - iv. 109 7th Street in Little Valley will work to get in and take a look at it.
 - d. Review of Projects Timeline: Property list was given out to Board members. Last week there were 4 dispositions, this week is two and will work to get another two next week.
 - e. Zombies: Training Recap
 - f. Side Lot Bids:
 - i. Fulton Street, Gilmore and North Sixth Street in Olean. Paperwork is ready and they will be disposed of in the next couple weeks.
 - ii. Rehab- 215 18th Street will be turned over on the 1st of November
 - iii. Enchanted Lake will go either this week or next.
4. New Business
- g. Otto Masonic Lodge: Kate talked to the Controller for the Mason's and was told that the Charter for the Otto Masonic Lodge was turned over to them but not ownership of the building. Mr. Helmich believes that is incorrect and will look into it further. Kate will send the contact information to Mr. Helmich.
 - h. Enterprise Grant was submitted. We have been notified that the Cattaraugus County Land Bank will be receiving funds, but we will not know until the Governor sends out the press release.
5. Budget Line: The Land Bank Board asked for \$300,000 initially, which was changed to \$100,000. Discussion was had about revenue for the Department of Public Works in the new grant.
6. Town of Salamanca Property: Property has a sewage issue and is inhabitable. Trailer has moved off the foundation. Southern Tier Legal reached out because the owner has back taxes and it is on the foreclosure list. There is also septic issue. Southern Tier has a program to pay for the taxes but she has to be in the home. It was determined that at this point there is nothing the Land Bank can do for this property. It does not fit in the Land Bank Mission.
7. Action Steps:
- a. Kate to get info about the Masonic Lodge Controller to Rick Helmich
 - b. Meet with DPW concerning 2019 Budget
 - c. Mr. Helmich will drive by Hazelmere to look for hydrant

Next Meeting November 29th, 2018 9:00am Third Floor

- 8. Adjournment: Motions to adjourn, Joe Keller with a second from Dave Koch at 9:41am